Twin Falls City Council
Agenda

Monday, September 23, 2019, 5:30 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

**** SPECIAL MEETING ****
5:30 p.m.

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
2) PLEDGE OF ALLEGIANCE
3) GENERAL PUBLIC INPUT
4) ITEMS OF CONSIDERATION
   a) **ACTION ITEM:** Creation of the City of Twin Falls Public Art Commission
      By: Mandi Thompson, Grant and Community Relations Manager
5) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS
6) PUBLIC HEARINGS
   a) **ACTION ITEM:** Public Hearing to Amend the FY 2018-2019 Budget.
      By: Mathew Farnes, Budget Coordinator
7) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
- Wait to be recognized by the Mayor or Chairman
- Approach the microphone/podium
- State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.

2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.

3. A City Staff Report shall summarize the application and history of the request.

4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
- A complete explanation and description of the request.
- Why the request is being made.
- Location of the Property.
- Impacts on the surrounding properties and efforts to mitigate those impacts.

5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.

6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.

7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
- Individuals are not permitted to give their time to other speakers.
- However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
- Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.

8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.

9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.

10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

Date: Monday, September 23, 2019

To: Honorable Mayor and City Council

From: Mandi Thompson, Grant and Community Relations Manager

ACTION ITEM

Request:

Creation of the City of Twin Falls Public Art Commission

Time Estimate:

15 minutes for presentation, questions and adoption of the Ordinance.

Background:

The Twin Falls City Council passed Resolution No. 1785 on June 18, 2007 in an effort to promote public art in the city. While this resolution created a small funding stream for public art and named the Magic Valley Arts Council as the advisory commission to the City Council on issues pertaining to public art, it did not establish operating procedures or an organizational structure by which public art would be selected, acquired, or maintained.

Establishing a City of Twin Falls Public Art Commission will provide a clear policy and guidelines for the commissioning, creation, placement, maintenance and promotion of the City's public art. The policy will guide and inform the community standards for the assessment of all public art commissioned by or proposed to the Commission, as well as management and promotion of any existing art.

Approval Process:

Majority vote of the City Council.

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the creation of a Public Art Commission.

Attachments:

1. 2019 Twin Falls Public Art Commission ORDINANCE

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING THE TWIN FALLS CITY CODE BY THE ENACTMENT OF A NEW CHAPTER 2, TITLE 13, CREATING A TWIN FALLS PUBLIC ART COMMISSION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

That the Twin Falls City Code is amended by the addition of a New Chapter 13, of Title 2, of the Twin Falls City Code, creating a Twin Falls Public Art Commission:

"Chapter 13"

PUBLIC ART COMMISSION

2-13-1: ESTABLISHMENT AND TITLE:

There is hereby created the Twin Falls Public Art Commission.

2-13-2: PURPOSE
The purpose of the Twin Falls Public Arts Commission (TFPAC) is to establish policies and procedures for the operation, funding and implementation of a public art program in the City of Twin Falls.

2-13-3: MISSION
The mission of a public art program is to support a thriving arts community through the activation of public spaces. Expanding the opportunities for Twin Falls residents to experience various genres of art in public places will create a more visually pleasing and culturally rich environment while expanding the public's knowledge of arts and culture.

2-13-4: DEFINITION
Public art is any work of art in any media that has been designed, planned, sited or executed in a space accessible to the general public, anywhere from a public square to a wall inside a building open to the public.

2-13-5: DUTIES AND RESPONSIBILITES
The duties and responsibilities of this commission may include but are not limited to the following:

a) To facilitate the placement of public art in public buildings and public spaces;
b) To inform City residents and visitors about public art;
c) To make recommendations to the City Council on a public art policy;

d) To make recommendations to the City Council regarding the selection of art and artists, the acquisition of works of art, and the acceptance of gifts and loans of art work;
e) To recommend sites and placement of public art projects;
f) To raise funds for public art projects;
g) To maintain an inventory and documentation of the City's collection of public art; and
h) To survey the City's collection of public art to determine if works require maintenance or other attention.

2-13-6: MEMBERSHIP
The TFPAC will represent the City's interests in matters pertaining to public art, and will advise and make recommendations to the City Council concerning public art and public art activities, and will be responsible for carrying out this public art policy.

The TFPAC should be comprised of not more than seven (7) voting members who will serve at the appointment of the Mayor, as approved by City Council. One (1) member shall be a representative from the Magic Valley Arts Council.

In addition to the regular members, representatives from the following city departments shall be ex officio nonvoting members of the TFAC: City Manager's Office, Parks and Recreation Department, and Planning and Zoning Department. One (1) member of the City Council, appointed by the Mayor, shall also serve as an ex officio member.

2-13-7: REMOVAL OF MEMBERS
Any member of the commission may be removed after a public hearing by a majority vote of the city council.

2-13-8: OFFICERS; TENURE
The Commission shall elect its chairman and vice chairman and any other such officers as it may require.

The tenure of office shall be as follows:

A. All regular members are appointed at large and will serve a three (3) year term. Vacancies arising in any member's position would be filled for the remaining term of the member originally appointed.
B. Ex officio members of the commission shall hold officers corresponding to their respective tenure in regular city administration positions.

2-13-9: NONPOLITICAL; NO COMPENSATION
TFPAC Voting Members shall be selected without regard to political affiliations and shall serve without compensation.

2-13-10: MEETINGS
The TFPAC shall hold at least one regular meeting each month of the year at the designated time and place, and all such meetings of the said commission shall be open to the public in compliance with Idaho's open meeting laws and in accordance with Second Amended Resolution 1912.

2-13-11: QUORUM
A majority of the appointed members of the TFPAC shall be necessary to constitute a quorum. A quorum is required to conduct any business of the commission.

2-2-12: RULES
The TFPAC shall adopt general rules for the transaction of its business and shall make a written record of the meetings, its resolutions, findings, determinations of its recommendations, which said written record shall be kept as a permanent public record.

2-13-13: EXPENDITURES
The commission shall make no expenditures, exclusive of gifts, except as to those amounts appropriated and set aside by the city council for the purpose of the commission as provided by law, and within such limits the commission is authorized to employ employees and technical advisors as it deems necessary for the promulgation of its work.

PASSED BY THE CITY COUNCIL, , 2019.

SIGNED BY THE MAYOR , 2019.

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MAYOR

ATTEST:

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DEPUTY CITY CLERK

September 23, 2019 City Council Meeting

To: Honorable Mayor and City Council

From: Mathew D. Farnes, Finance Department

Request:

Public hearing to amend the 2018-2019 Budget.

Time Estimate:

City Staff will provide a brief presentation. The staff presentation will take approximately 5 minutes, plus any additional time needed to address questions presented by Council members.

Background:

This is a formality we go through at year end to ensure the Appropriations Ordinance for the current fiscal year is in compliance with State code. Most of the expenditures have been previously reviewed and approved by Council, but there are some additional items that have not.

Approval Process:

Amend Appropriations Ordinance No. 2018-18

Budget Impact:

The budget amendment will increase the net budget by $4,289,878. The following table lists expenditures and revenue sources.

Description:	Expenditure:	Revenue Source:
Street Fund		
Street Projects funded with State Grants (ERF Funds)	$2,200,000	State Grant Revenue
Canyon Springs Rockfall Mitigation Project	$934,937	Reserves
Airport Fund		
Terminal Roof	$96,130	Reserves
Capital Improvement Fund		
Trunked P25 Digital Radio System	$562,840	Reserves
City Hall and Public Safety Complex	$157,355	Reserves - $37,355 Sale of Hansen Building - $120,000
Historic Preservation Comm. Fund		
Downtown Booklets/Brochures	$969	Transfer from CI Fund (Reserves)
Common Area Maintenance Fund		
Contract Services	$4,000	Unanticipated Revenue
Golf Fund		
ADA Construction	$72,778	Reserves - Encumbered - $37,750 Transfer from CI Fund (Reserves) - $35,028
Salary and Benefits	$24,814	Unanticipated Revenue
Storage Shed	$20,000	Transfer from CI Fund (Reserves)
Engineering for Golf Course Bridges	$16,555	Reserves - Encumbered
Pool Fund		
Part-Time Salary and Chemicals	$50,000	Unanticipated Revenue
Capital - Chemical Controller	$6,500	Unanticipated Revenue

Insurance Fund		
Insurance Claims	$25,000	Reserves
Sanitation Fund		
PSI and Recycling	$110,000	Unanticipated Revenue - $50,000 Reserves - $60,000
Fireworks Fund		
Fireworks	$8,000	Contribution Revenue

Conclusion:

This amendment will ensure the City of Twin Falls is in compliance with State code.

Attachments:

1. Amended Ordinance #2019-008

ORDINANCE NO. 2019-008

AN ORDINANCE OF THE CITY OF TWIN FALLS, IDAHO, AMENDING ORDINANCE NO. 2018-18, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF TWIN FALLS, IDAHO, IN THE SUM OF $4,289,878; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. That Ordinance No. 2018-18, the appropriation ordinance for the City of Twin Falls, Idaho, for the fiscal year commencing October 1, 2018, and ending September 30, 2019, be and the same is hereby amended as follows:

That the additional sum of $4,289,878 be appropriated out of the following revenues:

Street Fund - State Grant Revenue	$2,200,000
Street Fund - Reserves	$934,937
Airport Fund - Reserves	$96,130
Capital Improvement Fund - Reserves	$600,195
Capital Improvement Fund - Sale of Hansen Building	$120,000
Historic Preservation Comm. Fund - Transfer from CI Fund (Reserves)	$969
Common Area Maintenance Fund - Unanticipated Revenue	$4,000
Golf Fund - Transfer from CI Fund (Reserves)	$55,028
Golf Fund - Reserves (Encumbered)	$54,305
Golf Fund - Unanticipated Revenue	$24,814
Pool Fund - Unanticipated Revenue	$56,500
Insurance Fund - Reserves	$25,000
Sanitation Fund - Reserves	$60,000
Sanitation Fund - Unanticipated Revenue	$50,000
Fireworks Fund - Contribution Revenue	$8,000
TOTAL Revenues	$4,289,878

That the expenditures to be paid by these funds are as follows:

Street Fund - Street Projects funded with State Grants (ERF Funds)	$2,200,000
Street Fund - Canyon Springs Rockfall Mitigation Project	$934,937
Airport Fund - Terminal Roof	$96,130
Capital Improvement Fund - Trunked P25 Digital Radio System	$562,840
Capital Improvement Fund - City Hall and Public Safety Complex	$157,355
Historic Preservation Comm. Fund - Downtown Booklets/Brochures	$969
Common Area Maintenance Fund - Contract Services	$4,000
Golf Fund - ADA Construction	72,778
Golf Fund - Salary and Benefits	24,814
Golf Fund - Storage Shed	$20,000
Golf Fund - Engineering for Golf Course Bridges	$16,555
Pool Fund - Part-Time Salary and Chemicals	$50,000
Pool Fund - Capital - Chemical Controller	$6,500
Insurance Fund - Insurance Claims	$25,000
Sanitation Fund - PSI and Recycling	$110,000
Fireworks	$8,000
TOTAL Expenditures	$4,289,878

SECTION 2. This ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED BY THE CITY COUNCIL September 23, 2019
SIGNED BY THE MAYOR September 23, 2019

Mayor Shawn Barigar

ATTEST:

Deputy City Clerk
PUBLISH: Thursday, September 26, 2019