Twin Falls City Council
Agenda

Monday, July 18, 2022, 5:00 PM

203 Main Ave East
Twin Falls, ID 83301

Council Chambers

Members: Ruth Pierce, Christopher Reid, Craig Hawkins, Nikki Boyd, Shawn Barigar, Jason Brown, Spencer Cutler

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

2) PLEDGE OF ALLEGIANCE

3) PROCLAMATIONS

4) CONSENT CALENDAR

   a) **ACTION ITEM:** Request to approve Accounts Payable for July 7-13, 2022.

   b) **ACTION ITEM:** Request to approve the Wells Fargo Credit Commercial Card for June 2022
   By: Amy Luna, Finance Administrative Assistant

   c) **ACTION ITEM:** City Council July 11, 2022 Minutes.
   By: Erin Parrish, Executive Assistant

   d) **ACTION ITEM:** Approval of the Final Plat for the Washington Fire Station Subdivision.
   By: Ian Zollinger, City Planner

   e) **ACTION ITEM:** Consideration of a request to hold the Twin Falls Public Library, Read and Treat Event.
   By: Lou Coronado , Sergeant, Twin Falls Police Department

   f) **ACTION ITEM:** Consideration of a request to hold the Farm Bureau Magic Valley District Picnic.
   By: Lou Coronado, Sergeant, Twin Falls Police Department

   g) **ACTION ITEM:** Consider a recommendation from the Parks and Recreation Commission to accept a bench donation from Lori Calico to be placed along the Canyon Rim Trail in memory of Calvin Calico.
   By: Wendy Davis, Parks and Recreation Director

5) ITEMS OF CONSIDERATION

   a) **PRESENTATION:** Idaho Power presentation of an Energy Efficiency incentive check to the City of Twin Falls
   By: Lee Glaesemann, Staff Engineer

b) **ACTION ITEM:** A request to amend City Code 1-2-4 to add the Economic Development Director to the list of department heads.

By: Mitch Humble, Deputy City Manager

c) **PRESENTATION:** Update on public transportation in Twin Falls

By: Mandi Thompson, Assitant to the City Manager

d) **ACTION ITEM:** A presentation of the City Manager's Recommended Budget for FY 2022-2023.

By: Travis Rothweiler, City Manager

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

8) PUBLIC HEARINGS

a) **ACTION ITEM:** Request for a zoning district change and zoning map amendment from R4 (Residential Medium Density) to R4 ZDA (Residential Medium Density Zoning Development Agreement) for approximately 34 acres on property located at the 1200-1300 blocks of the east side of Harrison Street South c/o EHM Engineers, Inc. on behalf of Idaho Land Holding, LLC. (PZ22-0035)

By: Lisa Strickland, City Planner

b) **ACTION ITEM:** Request for a Zoning Title Amendment to Title 10 Chapter 4 Section 19: Canyon Rim Overlay, removing permitted and special uses, modifying allowed maximum heights and, removing the ZDA Requirement c/o Priya Raman on behalf of North Canyon Medical Center. (PZ22-0087)

By: Lisa Strickland, City Planner

9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Date: Monday, July 18, 2022

To: Honorable Mayor and City Council

From: Mitch Humble, Deputy City Manager

ACTION ITEM

Request:

A request to amend City Code 1-2-4 to add the Economic Development Director to the list of department heads.

Time Estimate:

The presentation should take about five minutes. Some additional time may be necessary for discussion.

Background:

The City Manager's office has been working with the executive leadership team (ELT) on a reorganization strategy for several months now. There are several goals that we're trying to accomplish with this restructuring. Some of these goals include:

- Creating a department structure that more closely aligns with the Strategic Plan
- Reducing the City Manager's operational responsibilities to allow that position more time to focus on the overall City leadership functions
- re-aligning the Deputy City Managers' areas of responsibility so that one focuses on the internal facing departments, and the other on the external facing departments

Our Strategic Plan includes the "prosperous Community" focus area as one of the eight. This focus area is the one that discusses the importance of maintaining and improving the economic vitality of the community and our residents. The City's Economic Development Director has long been tasked with business retention, recruitment, and development. As we've been having these reorganization discussions, we have realized that the City's airport has played, and will continue to play, a critical role in our economic development efforts. I feel very confident in saying that were it not for our airport, Chobani would not be located in Twin Falls today. Our business community relies on our airport to take business travelers to and from important business meetings. Our residents value the airport as another amenity that makes Twin Falls a great community to live, work, and play. Therefore, we are proposing to have the airport become part of the Economic Development Director's purview. We believe that doing so will elevate the importance of the airport with the recognition that it is more than simply a piece of our transportation infrastructure, it is also a critical aspect of our community's economic strength.

After adding the airport to the responsibilities of the Economic Development Director and making that position the primary contact for the Prosperous Community focus area, it began to make sense to us that this position should be part of the ELT now too. We met as an ELT to discuss this potential addition to our ranks. Everyone agreed that the newly described position should be part of the ELT. City Code 1-2-4 contains a list of what City positions are described as "department heads." That list currently includes the Deputy City Managers, Chief Financial Officer, Police Chief, Fire Chief, City Engineer, Public Works Director, and Human Resource Director. You will recognize that these same positions make up the membership of the ELT, and these are the positions that the City Manager appoints, but that the City Council confirms. Therefore, adding the Economic Development Director to the ELT will make that one

additional position that will require the City Council's confirmation of the City Manager's appointment. This is an important point to share, since the Economic Development Director position is currently vacant. We will be going through a recruitment process right away to hire someone to fill this position, and that recruitment process will conclude with the Council's confirmation of the City Manager's appointment.

Approval Process:

Adoption of the attached ordinance is necessary to amend City Code as described herein. Should the Council wish to adopt the ordinance tonight, a motion to suspend the rules and place the ordinance on third and final reading by title only will need to be approved by a supermajority vote of the Council. Once on third and final reading by title only, the ordinance can be adopted by a simple majority vote of the Council.

Budget Impact:

There is no significant budget impact associated with the approval of this request. The Economic Development Director position is already included in the FY 2022 budget. There will be a small cost to publish the attached ordinance upon approval, but publishing costs are also included in the FY 2022 budget.

Regulatory Impact:

If the Council adopts the attached ordinance, the City's Economic Development Director will be a department head in the City Code, making that position a member of the City's executive leadership team and the employee with the primary oversight of the "Prosperous Community" focus area in the City's strategic plan. This change will also cause the City Manager's appointment of the position to be confirmed by the Council.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council adopt the attached ordinance amending City Code 1-2-4 as described herein.

Attachments:

1. Ordinance - Department Head Section Amendment

ORDINANCE NO. 2022-013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING SECTION 4, CHAPTER 2, TITLE 1 OF THE TWIN FALLS CITY CODE, ADDING ECONOMIC DEVELOPMENT DIRECTOR AS A DEPARTMENT HEAD.

WHEREAS, The Twin Falls City Code 1-2-4 lists all department heads for the City of Twin Falls and the City desires to add the Economic Development Director as a department head.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

Section 1: That the Twin Falls City code is hereby amended, as follows:

"1-2-4: Department Heads:

Department Heads shall include Deputy City Managers, Chief Financial Officer, Police Chief, Fire Chief, City Engineer, Public Works Director, Economic Development Director, and Human Resource Director."

Section 2: This Ordinance shall take effect upon publication.

PASSED BY THE CITY COUNCIL, July 18, 2022.
SIGNED BY THE MAYOR _____, 2022.

_____
MAYOR

ATTEST:

_____
DEPUTY CITY CLERK

PUBLISHED: _____

ORDINANCE NO 2022-012