Twin Falls City Council
Minutes

Monday, August 1, 2022, 4:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho
Special Meeting
Executive Session 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruth Pierce, Vice Mayor Christopher Reid, Nikki Boyd, Craig Hawkins, Jason Brown.

Absent: Spencer Cutler

Staff Present: Travis Rothweiler, City Manager; Gretchen Scott, Deputy City Manager; Ida Clark, Human Resources Director; Shayne Nope, City Attorney; Sam Beus, Deputy City Prosecutor; Breanna Howard, Chief Financial Officer; Mathew Farnes, Budget Coordinator; Josh Palmer, Public Information Coordinator; Kristen Kohntopp, Benefits and Safety Coordinator; Cailin Gibson, Recruitment Coordinator; Tami Lauda, Communications Center Manager; Bill Carberry, Airport Manager; Wendy Davis, Parks and Recreation Director; Jonathan Spendlove, Planning and Zoning Director; Ansina Durham, Organizational Development Coordinator; Kathy Marcus, Information Technology Communication Manager; Sean Standley, Code Enforcement Coordinator;Chief Les Kenworthy, Twin Falls Fire Department; Twin Falls Police Department members: Chief Craig Kingsbury, Lieutenant Terry Thueson, Lieutenant Craig Stotts, Officer Ryan Carlson, Officer Alexandra McClain, Officer Riley Whiteley, Officer Kevin Warner, Officer Salko Lilic, Corporal Candace Orr, Sergeant Justin Hendrickson, Captain Matt Hicks, Administrative Assistant Jennifer Church, Lieutenant Luke Allen, Captain Brent Wright, Sergeant Steven Gassert, Lieutenant Chuck Garner, Officer Marissa Kirkmeyer, Corporal Josh Hayes, Sergeant Shawn Applewhite, Officer Dallas Garner, Sergeant David Weigt.

Mayor Pierce called the meeting to order at 04:00 PM.
A quorum was present.

2) EXECUTIVE SESSION

a) Executive Session 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.
MOTION: Vice Mayor Reid moved to convene into Executive Session 74-206(1)(b). **Council Member Boyd** seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

The Executive Session convened at 4:04PM.
The Executive Session concluded at 4:48PM.

3) PLEDGE OF ALLEGIANCE

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

4) PROCLAMATIONS - None.

5) CONSENT CALENDAR

MOTION: Council Member Hawkins moved to approve the Consent Calendar as published. **Vice Mayor Reid** seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

a) Request to approve the Summer Showdown Car Show event.
b) Request to approve Accounts Payable for July 21-27, 2022.
c) 20220725 City Council Minutes.
d) Request for City Council to approve acceptance of the Edward Byrne Memorial Jag Grant

6) ITEMS OF CONSIDERATION

a) Presentation of POST Basic Certificates to **Officers Ryan Carlson**, **Alexandra McClain**, and **Riley Whiteley**, Presentation of POST Basic and Intermediate Certificates to **Officer Kevin Warner**, and the POST Advanced Certificate to **Officer Salko Lilic**.

Chief Craig Kingsbury began the presentation of Peace Officer Standard Training (POST) advancements and then turned the time over to **Lieutenants Chuck Garner** and **Luke Allen.**
Lieutenant Garner explained that POST has seven levels of training. He then awarded the following POST certificates:
Basic Certificate to **Officer Alexandra McClain**
Intermediate Certificate to **Officer Kevin Warner**
Advanced Certificate to **Officer Salko Lilic**
Lieutenant Allen then awarded the following POST certificates:
Basic Certificates to **Officers Ryan Carlson** and **Riley Whiteley**

b) Formal ceremony presenting Officer Candace Orr to the position of Corporal.
Chief Craig Kingsbury introduced **Officer Candace Orr**, who will be the second female supervisor in the current police department.
Sergeant Lou Coronado pinned Officer Orr's badge on her for the rank of Corporal.
Members of the Supervisors Coalition came down, shook hands with Corporal Orr and presented her the Corporal Stripes.
Mayor Pierce, City Council members, and City Management were invited to come down and congratulate the new Corporal.

Mayor Pierce then invited each Officer to introduce their families.

c) Request from Southern Idaho Tourism and Jerome 20/20 to allocate contingency funds in the amount of $10,000 for the Auger Falls broken bridge project.
Melissa Barry, Executive Director, Southern Idaho Tourism, presented the request.

Discussion ensued on the following:
Council Member Brown asked about the flood plain being mapped by the Idaho Department

of Water Resources, then asked for clarification on how the $10,000 requested would be used.
Council Member Boyd asked about the NavTech match.
Vice Mayor Reid asked what the time frame is for the completion of the bridge. He then asked if the agencies did not sign off on this, would the money come back to the City.
Mayor Pierce asked about a previous $10,000 that the City committed and if this was the same money.

MOTION: Vice Mayor Reid moved to approve the request from Southern Idaho Tourism and Jerome 20/20 to allocate contingency funds in the amounts of $10,000 for the Auger Falls broken bridge project. **Council Member Hawkins** seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

d) Request to pass Ordinance 2022-014 amending City Code to clarify penalty language for certain violations.
Sam Beus, Deputy City Prosecutor, presented the request.

MOTION: Council Member Boyd moved that we put Ordinance 2022-014 on third and final reading by title only and suspend the rules. **Council Member Hawkins** seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

MOTION: Council Member Brown moved to approve Ordinance 2022-014 amending city code to clarify penalty language for certain violations. Vice Mayor Reid seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

e) Acceptance of Shawn Barigar's resignation from the City Council and discussion on the process to fill the vacancy created by the resignation.
Travis Rothweiler, City Manager, explained the process of filling the council seat vacated by Shawn Barigar's resignation the week prior.

Discussion ensued on the following:
Council Member Boyd asked if this all happened in one meeting.
Vice Mayor Reid commented on the past three appointments to the council and how those processes went.
Council Member Brown said he likes the fact of having a start date and end date to be able to review the application. He would also like to give the individuals a couple of minutes to speak.
Council Member Hawkins liked the idea of reviewing the resumes and having them present themselves to the council.
Council Member Boyd likes the idea of all of it happening in one night.
Council Member Brown likes this being on August 29th.

MOTION: Vice Mayor Reid moved to accept Shawn Barigar's resignation from the City Council. **Council Member Hawkins** seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

f) A presentation on the finances of the City of Twin Falls for the third quarter of fiscal year 2021-2022.
Breanna Howard, Chief Financial Officer, gave the presentation. She spoke about the third quarter fiscal year 2021-2022 including Enterprise Funds, Tax Supported Funds, and National Comparison.

Vice Mayor Reid asked about under "personnel" if overtime is calculated in the number.
Mayor Pierce asked about the M&O being 88% and if we'd be over budget.

g) A presentation of the City Manager's Recommended Budget for FY 2022-2023.
Gretchen Scott, Deputy City Manager, started the presentation on Focus Area 8, Internal Organization. New FTE positions will bring the total FTE number to 325.5. New positions include Deputy Prosecuting Attorney, Engineering Traffic Technician, Water Operator, Deputy Fire Chief.

Ida Clark, Human Resource Director, spoke on compensation, the employee retention program, and employee benefits.

Kristen Kohntopp, Benefits and Safety Coordinator, spoke about health insurance, Family Bonding Leave, mental health support and safety goals as an organization.

Cailin Gibson, Recruitment Coordinator, spoke about recruitment strategies, ongoing recruitment, and then shared some of the cities' recruiting ads.

Ansina Durham, Organizational Development Coordinator, touched on training that has been completed this year, and upcoming events. These included the Fleet BBQ, employee breakfast, Employee Newsletter, and Tuesday Tips. She also spoke on Supervisor Competency Training and One City Bootcamp.

Kathy Marcus, Information Technology Communication Manager, talked about budgeting to replace 94 computers and cradle point routers for vehicles, treatment plants, and pump stations. One server also needs to be replaced.

Travis Rothweiler, City Manager, wrapped up the presentation with a review of projects the City Council members can pick to fund with their money. He reminded them that the city also has the SLRFR money to use.

Council Member Hawkins asked about the CARES money and decisions made on that.
Council Member Brown asked if there would be staff on hand for any additional questions.
Vice Mayor Reid requested Erin Steel bring the sidewalk map with him.

7) GENERAL PUBLIC INPUT
Patty, a citizen, asked for an update on the renter utility bill.

8) ADVISORY BOARD REPORT/ANNOUNCEMENTS
Chief Craig Kingsbury, Twin Falls Police Department, gave a reminder for National Night Out August 3, 2022, 5-8PM at City Park.

9) PUBLIC HEARINGS - None.

10) ADJOURNMENT
The meeting adjourned at 07:22 PM.

erin parrish

Erin Parrish, Executive Assistant

For a full account of this meeting please visit tfid.org for the recording of this meeting